## **ISP 181**

# **Related Instruction**

#### **PURPOSE**

Defines Related Instruction requirements for all <u>1-year</u> Certificates of Completion, (of 45 credits or more) and all non-transfer degrees such as the Associate of Applied Science degree, and the Associate of General Studies degree.

#### **SUMMARY**

All <u>1-year Certificates</u> of Completion (of 45 or more credits) and all AAS (Associate of Applied Science and AGS (Associate of General Studies) degrees require at least <u>3 credits 1 course</u> in each of <u>Computation</u>, <u>Communication</u> and <u>Hhuman Relations categories</u>. In addition, all AAS and AGS degrees require <u>at least one credit in physical education/health/safety/first aid</u>.

#### **STANDARD**

- The Curriculum Committee will review new and revised 1-year Certificates of Completion, Associate of Applied Science and Associate of General Studies degrees and certificates of completion to ensure that they meet all Related Instruction requirements.
- 2. The Curriculum Committee will approve proposed courses that meet the requirements for Computation, Communication, Human Relations and Physical Education/Health/Safety/First Aid, as necessary to meet program needs identified by departments and advisory committees.

The criteria are: can be found on the Related Instruction Checklist.

- a. Physical Education/Health/Safety/First Aid: any course (of at least 1 credit) with prefix PE, HPE, HE or Health and Safety courses recognized by departments accepting Related Instruction courses.
- b. Computation: college level courses that total at least 3 credits and provide students with sufficient mathematical skills and knowledge for them to be successful in a field for which their degree or certificate is appropriate.
- c. Communication: college level writing courses that total at least 3 credits and provide students with the effective written communication skills necessary for them to be successful in a field for which their degree or certificate is appropriate.
- d. Human Relations: college level courses that total at least 3 credits and cover interpersonal relationships and human relations skills in social and/or work contexts.

-The catalog will list all the courses that meet related instruction requirements for each of the four categories described in #2 above. The catalog will list the four categories listed in #2 above and which courses can be taken to meet those requirements.

3.

3. Departments accepting related instruction courses are responsible for ensuring Related Instruction courses have content pertinent to their programs of study.

The Career Technical Programs section of the catalog will specifically call out the

course(s) that satisfy the Related Instruction requirement for each 1-year Certificate of Completion and Associate of Applied Science degree.

4.

### **REVIEW HISTORY**

ISP Committee	<u>Reviewed</u>	February 8, 2019
ISP Committee	Updated Format	August 3, 2016
College Council	Reviewed	March 7, 2014
College Council	Reviewed	February 15, 2013
College Council	Reviewed	April 7, 2006
Instructional Council	Adopted	May 21, 1991